

***CYPRESS CREEK OF HILLSBOROUGH COUNTY
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Board Package

***Board of Supervisors
Regular Meeting***

***Tuesday
March 1, 2016
10:00 a.m.***

At the Offices of:

***Metro Development Group
2502 North Rocky Point Drive
Suite 1050
Tampa, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Cypress Creek of Hillsborough County Community Development District

Development Planning and Financing Group
15310 Amberly Drive, Suite 175, Tampa, Florida 33647
Phone: 813-374-9105

Board of Supervisors
**Cypress Creek of Hillsborough County
Community Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Cypress Creek of Hillsborough County Community Development District is scheduled for **Tuesday March 1, 2016 at 10:00 a.m.** at the offices of Metro Development Group, 2502 North Rocky Point Drive, Suite 1050, Tampa, Florida.

The advanced copy of the agenda for the meeting is enclosed, along with associated documentation for your review and consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Bruce St. Denis

Bruce St. Denis
District Manager

CYPRESS CREEK OF HILLSBOROUGH COUNTY COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: March 1, 2016
Time: 10:00 a.m.
Location: Metro Development Group
2502 North Rocky Point Drive Suite 1050
Tampa, Fl.
Conference Call No: 712.432.1500
Code: 434537#

Business Meeting Agenda

	Exhibit(s)
I. Roll Call	
II. Audience Comments	
III. Administrative Matters	
a. Approval of Minutes of February 2, 2016 Meeting	1
b. Acceptance of the Financial Statement	2
c. Appointment of Supervisor to Fill Vacant Seat # 3 Expires 11-2016	
d. Oath of Office	
e. Approval of Resolution 2016-1 Officers	3
IV. Business Matters	
a. Review and Discussion of Engineers Report	
b. Review and Discussion of AMR	
c. Approval of Delegated Award Resolution 2016-2 Phase 5 Bonds	

Exhibit(s)

- d.** Master Trust Indenture
 - e.** First Supplemental Indenture
 - f.** Continuing Disclosure Agreement
 - g.** PLOM
 - h.** Bond Purchase Contract
- V.** Staff Reports
 - a.** Manager
 - b.** Attorney
 - c.** Engineer
- VI.** Public Comments
- VII.** Supervisor Requests
- VIII.** Adjournment

EXHIBIT 1

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43

**MINUTES OF MEETING
CYPRESS CREEK OF HILLSBOROUGH COUNTY
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Cypress Creek of Hillsborough County Community Development District was held on Tuesday, February 2, 2016 at 10:00 a.m. at the Metro Development Group, 2502 N. Rocky Point Drive, Suite 1050, Tampa, Florida.

FIRST ORDER OF BUSINESS – Roll Call

Mr. St. Denis called the meeting to order.

Present and establishing a quorum were:

Doug Draper	Board Supervisor, Vice Chairman
Lori Price	Board Supervisor, Assistant Secretary
Ted Sanders	Board Supervisor, Assistant Secretary

Also present were:

Bruce St. Denis	District Manager
-----------------	------------------

SECOND ORDER OF BUSINESS – Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS – Administrative Matters

A. Approval of Minutes of December 1, 2015 Meeting

Mr. St. Denis presented the December 1, 2015 Minutes and asked for comments, questions or corrections.

On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board approved the December 1, 2015 minutes of the Board of Supervisors meeting for the Cypress Creek of Hillsborough County Community Development District.

B. Acceptance of the December 2015 Financial Statements

Bruce St. Denis presented the December 2015 Financial Statements and asked for comments or questions.

On a MOTION by Mr. Draper, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board accepted the December 2015 Financial Statements for the Cypress Creek of Hillsborough County Community Development District.

C. Appointment of Supervisor to Fill Vacant Seat #3, Expires 11-2016

This item was deferred

D. Oath of Office

This item was deferred.

E. Approval of Resolution 2016-01 Officers

This item was deferred.

FOURTH ORDER OF BUSINESS – Business Matters

A. Ratification of Invoice for Poop 911

On a MOTION by Ms. Price, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board ratified the Poop 911 Invoice for the Cypress Creek of Hillsborough County Community Development District.

1 **B. Ratification of Amenity Rules and Regulations for Cypress Creek of Hillsborough**
2 **County**

3
4 On a MOTION by Mr. Draper, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board ratified
5 the Amenity Rules and Regulations for the Cypress Creek of Hillsborough County Community
6 Development District.

7
8 **FIFTH ORDER OF BUSINESS – Staff Reports**

9 **A. Manager**

10 There being none, the next item followed.

11 **B. Attorney**

12 There being none, the next item followed.

13 **C. Engineer**

14 There being none, the next item followed.

15 **SIXTH ORDER OF BUSINESS – Public Comments**

16 There being none, the next item followed.

17 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

18 There being none, next item followed.

19 **EIGHTH ORDER OF BUSINESS – Adjournment**

20 On a MOTION by Mr. Draper, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
21 adjourned the meeting for the Cypress Creek of Hillsborough County Community Development District.

22
23 **Each person who decides to appeal any decision made by the Board with respect to any matter*
24 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
25 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

26 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
27 **meeting held on _____.**

28
29
30
31 _____
32 **Signature**

Signature

33
34 _____
35 **Printed Name**

Printed Name

36 **Title:** Secretary Assistant Secretary

Title: Chairman Vice Chairman

EXHIBIT 2

Cypress Creek Community Development District

Financial Statements
(Unaudited)

Period Ending
January 31, 2016

Cypress Creek of Hillsborough County CDD
Balance Sheet
January 31, 2016

	<u>GENERAL FUND</u>	<u>DS2006</u>	<u>DS2015</u>	<u>CONSTRUCTION</u>	<u>TOTAL</u>
<u>ASSETS:</u>					
CASH - Operating Account	\$ 286,374	\$ -	\$ -	\$ -	\$ 286,374
INVESTMENTS					
REVENUE FUND	-	17,130	645,046	-	662,176
INTEREST	-	-	0	-	0
PREPAYMENT	-	-	316,037	-	316,037
RESERVE FUND A-1	-	-	340,000	-	340,000
RESERVE FUND A-2	-	-	123,900	-	123,900
CAPITAL INTEREST	-	-	-	-	-
ACQUISITION/ CONST FUND	-	-	-	1,056,189	1,056,189
ACCOUNTS RECEIVABLE	-	-	-	9,521	9,521
ASSESSMENTS RECEIVABLE - ON ROLL	45,256	-	94,423	-	139,680
DUE FROM OTHER FUNDS	4,083	3,721	11,081	-	18,885
UTILITY DEPOSIT (TECO)	6,980	-	-	-	6,980
TOTAL ASSETS	<u>\$ 342,693</u>	<u>\$ 20,851</u>	<u>\$ 1,530,488</u>	<u>\$ 1,065,710</u>	<u>\$ 2,959,742</u>
 <u>LIABILITIES:</u>					
ACCOUNTS PAYABLE	\$ 6,134	\$ -	\$ -	\$ 9,521	\$ 15,656
DUE TO OTHER FUND	14,802	-	-	4,083	18,885
DEFERRED REVENUE (On Roll Assmt)	45,256	-	94,423	-	139,680
 <u>FUND BALANCE:</u>					
NONSPENDABLE:	6,980	-	-	-	6,980
RESTRICTED FOR:					
DEBT SERVICE	-	20,851	1,436,065	-	1,456,915
CAPITAL PROJECTS	-	-	-	1,052,106	1,052,106
UNASSIGNED	269,520	-	-	-	269,520
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 342,693</u>	<u>\$ 20,851</u>	<u>\$ 1,530,488</u>	<u>\$ 1,065,710</u>	<u>\$ 2,959,742</u>

Cypress Creek of Hillsborough County CDD
General Fund
Statement of Revenue, Expenditures and Changes In Fund Balance
FY2016: For The Period From October 1, 2015 thru January 31, 2016

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) VARIANCE
REVENUE				
ASSESSMENT ON-ROLL (Gross)	\$ 429,683	\$ 275,714	\$ 292,922	\$ 17,208
ASSESSMENT OFF-ROLL	-	-	19,027	19,027
INTEREST	-	-	57	57
MISCELLANEOUS REVENUE	-	-	-	-
DISCOUNT (ASSESSMENTS)	(17,903)	-	-	-
TOTAL REVENUE	\$ 411,780	\$ 275,714	\$ 312,006	\$ 36,292
EXPENDITURES				
ADMINISTRATIVE:				
SUPERVISORS FEES	2,400	800	600	200
TRAVEL PER DIEM	200	67	-	67
PAYROLL TAXES	184	61	46	15
PAYROLL SERVICES	673	224	152	72
MANAGEMENT CONSULTING SERVICES	23,000	7,667	7,667	0
CONSTRUCTION ACCOUNTING SERVICES	2,500	2,500	2,500	-
REGULATORY AND PERMIT FEES	175	175	175	-
MISCELLANEOUS EXPENSES (Mass mail, bank fees, room rental, new chks)	250	83	203	(120)
AUDITING	4,000	-	-	-
LEGAL ADVERTISEMENTS	550	183	326	(143)
ENGINEERING SERVICES	3,500	1,167	2,362	(1,196)
LEGAL SERVICES - GENERAL	5,000	1,667	729	938
COUNTY-COLLECTION FEES	17,903	-	-	-
WEBSITE SETUP & ADMINISTRATION	1,995	665	480	185
CONTINGENCY	1,775	592	-	592
TOTAL ADMINISTRATIVE	64,105	15,851	15,239	611
INSURANCE:				
INSURANCE (Liability, Property & Casualty)	14,500	8,696	8,696	-
TOTAL INSURANCE	14,500	8,696	8,696	-
DEBT SERVICE ADMINISTRATION:				
DISSEMINATING AGENT	5,000	-	-	-
ARBITRAGE REPORTING	500	-	-	-
TRUSTEE FEES	4,337	-	-	-
TOTAL DEBT SERVICE ADMINISTRATION	9,837	-	-	-
FIELD OPERATIONS:				
UTILITY - ELECTRICITY	4,390	1,463	1,257	206
UTILITY - STREETLIGHTS	31,740	10,580	9,993	587
UTILITY - WATER	230	77	54	22
FIELD MANAGEMENT SERVICES	48,000	16,000	16,074	(74)
FIELD SUPERVISOR	16,800	5,600	3,870	1,730
ENTRY AND WALLS MAINTENANCE	3,000	1,000	1,208	(208)
LAKE & POND MAINTENANCE (WETLAND)	8,280	2,760	2,804	(44)
AQUATIC PLANT REPLACEMENT	1,500	500	-	500
LANDSCAPE MAINTENANCE	84,192	28,064	28,064	-
LANDSCAPE REPLENISHMENT	5,000	1,667	13,734	(12,067)
IRRIGATION MAINTENANCE	4,500	1,500	1,871	(371)
MISCELLANEOUS FIELD EXPENSE	650	217	1,564	(1,347)
FIELD CONTINGENCY	5,490	1,830	-	1,830
STREETLIGHTS-NON ADVALOREM TAXES	11,950	1,041	1,041	-
TOTAL FIELD OPERATIONS	225,722	72,299	81,533	(9,235)
AMENITY CENTER:				
POOL SERVICE CONTRACT	9,600	3,200	-	3,200
POOL MAINTENANCE & REPAIRS	3,500	1,167	-	1,167
POOL PERMIT	275	92	-	92
AMENITY CENTER CLEANING & MAINTENANCE	12,720	4,240	-	4,240
AMENITY CENTER INTERNET	2,280	760	-	760
AMENITY CENTER ELECTRICITY	19,200	6,400	-	6,400
AMENITY CENTER WATER	10,500	3,500	-	3,500
AMENITY CENTER PEST CONTROL	1,020	340	-	340
REFUSE SERVICE	2,100	700	-	700
LANDSCAPE MAINTENANCE	14,400	4,800	-	4,800
AMENITY CENTER MISCELLANEOUS REPAIRS & MAINTENANCE	7,000	2,333	-	2,333
TOTAL AMENITY CENTER OPERATIONS	82,595	27,532	-	27,532

Cypress Creek of Hillsborough County CDD
General Fund
Statement of Revenue, Expenditures and Changes In Fund Balance
FY2016: For The Period From October 1, 2015 thru January 31, 2016

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) VARIANCE
OTHER OPERATIONS:				-
INCREASE RESERVES	15,021	-	-	-
TOTAL OTHER	15,021	-	-	-
TOTAL EXPENDITURES	411,780	124,377	105,469	18,908
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	1	151,337	206,538	55,201
NET CHANGE IN FUND BALANCE	1	151,337	206,538	55,201
FUND BALANCE - BEGINNING	59,594	59,594	69,962	10,368
INCREASE RESERVES	15,021			
FUND BALANCE - ENDING	\$ 74,615	\$ 210,931	\$ 276,500	\$ 65,569

a) Annual Budget reported at Gross, Prorated Budget adjusted to Net and Actual is reported at Net. Prorated Budget is adjusted to net and reflects the following percentage of the Annual Budget for the respective reporting period: December = 60%, January = 70%, February = 80%, March = 90% and April = 100%. Assessments become delinquent on April 1st.

Cypress Creek of Hillsborough County CDD
Series 2006 Debt Service Fund
Statement of Revenue, Expenditures and Changes In Fund Balance
FY2016: For The Period From October 1, 2015 thru January 31, 2016

	<u>ADOPTED BUDGET</u>	<u>BUDGET YEAR-TO-DATE</u>	<u>ACTUAL YEAR-TO-DATE</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUE				
ASSESSMENTS ON-ROLL (Net)				(a) \$ -
ASSESSMENTS OFF-ROLL				-
DISCOUNT (ASSESSMENTS)				-
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES				
INTEREST EXPENSE				-
PRINCIPAL EXPENSE				-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	-	-
NET CHANGE IN FUND BALANCE	-	-	-	-
FUND BALANCE - BEGINNING			20,851	20,851
FUND BALANCE - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,851</u>	<u>\$ 20,851</u>

a) Assessment budget reported at gross, year-to-date budget adjusted to net and actual collections reported at net pending the receipt of County's discount and collection fees information.

Cypress Creek of Hillsborough County CDD
Series 2015A Debt Service Fund
Statement of Revenue, Expenditures and Changes In Fund Balance
FY2016: For The Period From October 1, 2015 thru January 31, 2016

	FY2016 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENTS ON-ROLL (Net)	\$ 766,932	\$ 493,905	\$ 611,158	\$ 117,253
ASSESSMENTS OFF-ROLL (Cypress Crk 2 LLC)	811,528	646,883	646,883	-
INTEREST REVENUE	-	-	12	12
FUND BALANCE FORWARD	12,373	-	-	-
Less: DISCOUNT ASSESSMENTS	(30,677)	-	-	-
TOTAL REVENUE	1,560,156	1,140,787	1,258,052	117,265
EXPENDITURES				
COUNTY ASSESSMENTS COLLECTION FEE	30,677	-	-	-
PRINCIPAL EXPENSE	560,000	-	-	-
PRINCIPAL PREPAYMENT	-	-	65,000	(65,000)
INTEREST EXPENSE (May1 & Nov 1)	958,662	367,390	367,390	-
TOTAL EXPENDITURES	1,549,339	367,390	432,390	(65,000)
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	10,817	773,397	825,662	52,265
NET CHANGE IN FUND BALANCE	10,817	773,397	825,662	52,265
FUND BALANCE - BEGINNING			610,403	610,403
FUND BALANCE - ENDING	\$ 10,817	\$ 773,397	\$ 1,436,065	\$ 662,668

a) Assessment budget reported at gross, year-to-date budget adjusted to net and actual collections reported at net

Cypress Creek of Hillsborough County CDD

Acq/Construction Fund

Statement of Revenue, Expenditures and Changes In Fund Balance

FY2016: For The Period From October 1, 2015 thru January 31, 2016

	<u>ACTUAL</u> <u>YEAR-TO-DATE</u>
REVENUE	
DEVELOPER CONTRIBUTIONS	\$ 13,371
INTEREST REVENUE	31
TOTAL REVENUE	<u>13,403</u>
EXPENDITURES	
CONSTRUCTION IN PROGRESS	<u>821,314</u>
TOTAL EXPENDITURES	<u>821,314</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(807,911)
NET CHANGE IN FUND BALANCE	<u>(807,911)</u>
FUND BALANCE - BEGINNING	1,860,018
FUND BALANCE - ENDING	<u>\$ 1,052,106</u>

Cypress Creek of Hillsborough County CDD
Cash Reconciliation (GF)
January 31, 2016

	<u>Chs Account</u>	<u>New BU Account</u>	<u>Consolidated Cash_Balance</u>
Balance Per Bank Statement	\$ 755.68	\$ 289,836.82	\$ 290,592.50
Less: Outstanding Checks		(4,218.75)	(4,218.75)
<i>Adjusted Bank Balance</i>	<u>\$ 755.68</u>	<u>\$ 285,618.07</u>	<u>\$ 286,373.75</u>
Beginning Bank Balance Per Books	\$ 755.68	\$ 880,941.95	\$ 881,697.63
Cash Receipts	-	25,790.93	25,790.93
Disbursements	-	(621,114.81)	(621,114.81)
<i>Balance Per Books</i>	<u>\$ 755.68</u>	<u>\$ 285,618.07</u>	<u>\$ 286,373.75</u>

Cypress Creek of Hillsborough County CDD

Check Register

FY 2016

Date	Num	Name	Memo	Debit	Credit	BU Balance
			EOY Balance			16,482.33
10/01/2015	2110	DPFG	CDD Mgmt/Misc		4,416.66	12,065.67
10/01/2015	2111	Egis Insurance & Risk Advisors	Insurance - FY 2016		8,696.00	3,369.67
10/07/2015	2112	ATLAS PROFESSIONAL SERVICES, INC.	Web Site - Oct		60.00	3,309.67
10/07/2015	2113	HILLSBOROUGH COUNTY UTILITIES-BOC	8/24-9/23 - 7908 Orange Spring Dr		12.83	3,296.84
10/07/2015	2114	TECO	8/25-9/24 - Streetlights		1,923.04	1,373.80
10/07/2015	2115	TIME PUBLISHING CO	Legal Ad		56.06	1,317.74
10/16/2015	2116	TECO	Electricity		276.57	1,041.17
10/21/2015		Deposit - Tax Coll	Tax Coll Int	42.60		1,083.77
10/23/2015	2117	TECO	7152 Trent Creek Dr Pump - Dep		200.00	883.77
10/28/2015		Deposit	Tax Coll Deposit	4,587.33		5,471.10
10/30/2015		Deposit	Lennar Series 2006 Special Assessm	17,130.00		22,601.10
10/30/2015	2118	STEVE FIASON	Mileage - Oct		114.58	22,486.52
10/30/2015	W10302015	US BANK	DS - 2006 Trustee fees		17,130.00	5,356.52
		EOM Balance BU 10-31-2015		21,759.93	32,885.74	5,356.52
11/05/2015		Deposit	O & M Assessment 2015	19,819.14		25,175.66
11/05/2015		Deposit	O & M Assessment 2015	21,152.13		46,327.79
11/06/2015	2119	AQUATIC SYSTEMS, INC	Lake & Pond Maint.		1,380.00	44,947.79
11/06/2015	2120	CERTUS BUILDERS	Wall Repairs		1,207.50	43,740.29
11/06/2015	2121	DOUG BELDON, TAX COLLECTOR	A0542462196 - Streetlight Assessment		1,041.33	42,698.96
11/06/2015	2122	DPFG	CDD Mgmt - Nov		1,916.66	40,782.30
11/06/2015	2123	GRANDVIEW BOTANICALS LANDSCAPE CO	Remove Trash		450.00	40,332.30
11/06/2015	2124	HILLSBOROUGH COUNTY UTILITIES-BOC	9/23-10/22 - 7908 Orange Springs Dr		14.64	40,317.66
11/06/2015	2125	LANDSCAPE MAINTENANCE PROFESSION	Landscape Maint		9,356.00	30,961.66
11/06/2015	2126	METRO DEVELOPMENT GROUP, LLC	Field Mgmt - Oct		4,000.00	26,961.66
11/06/2015	2127	STANTEC CONSULTING SERVICES, INC	Engineering Svcs thru 10/9/15		409.94	26,551.72
11/06/2015	2128	TECO	Electricity		2,553.04	23,998.68
11/06/2015	2129	DPFG FIELD SERVICES, INC	9/26-11/21 - Field P/R		1,110.00	22,888.68
11/06/2015	2130	LANDSCAPE MAINTENANCE PROFESSION	Irrigation Repairs		360.00	22,528.68
11/12/2015	2131	ATLAS PROFESSIONAL SERVICES, INC.	Web Site Hosting - Nov		60.00	22,468.68
11/12/2015	2132	METRO DEVELOPMENT GROUP, LLC	Field Mgmt - Nov		4,000.00	18,468.68
11/12/2015	2133	TECO	Electricity		366.71	18,101.97
11/12/2015	ACH1112	DELUXE FOR BUSINESS	Business products		68.22	18,033.75
11/12/2015	197	Transfer fee	Outgoing Wire transfer fee - Nov bnk sta		25.00	18,008.75
11/17/2015		Deposit	O & M Assessment-Builder	2,391.75		20,400.50
11/17/2015		Deposit	O & M Assessment (Builder	19,027.44		39,427.94
11/18/2015		Deposit	Tax Collections	14,941.67		54,369.61
11/19/2015	2134	STANTEC CONSULTING SERVICES, INC	Engineering Svcs thru 11/6/15		763.98	53,605.63
11/20/2015	10000	Ira D Draper	BOS Mtg - 11/3/15		184.70	53,420.93
11/20/2015	ACH11202015	PAYCHEX	BOS Mtg - 11/3/15 - Taxes		30.60	53,390.33
11/20/2015	ACH11202015	PAYCHEX	BOS Mtg - 11/3/15 - P/R Fees		40.95	53,349.38
11/30/2015		Deposit	Hills Tax Collections	154,884.79		208,234.17
		EOM Balance - BU 11-30-2015		232,216.92	29,339.27	208,234.17
12/01/2015	2135	DPFG	CDD Mgmt - Dec		1,916.66	206,317.51
12/01/2015	2136	DPFG FIELD SERVICES, INC	11/22-12/19 - Field Svcs		927.00	205,390.51
12/01/2015	2137	FLORIDA DEPT OF ECONOMIC OPPORTUN	Annual Filing Fee FY 2016		175.00	205,215.51

Cypress Creek of Hillsborough County CDD

Check Register

FY 2016

Date	Num	Name	Memo	Debit	Credit	BU Balance
12/04/2015	2138	PATRICIA COMINGS-THIBAUT	Holiday (Christmaslightset.com)		444.93	204,770.58
12/08/2015		Deposit	Tax Coll Deposit	616,230.66		821,001.24
12/09/2015	2139	LANDSCAPE MAINTENANCE PROFESSION	Landscape Maint - Dec		7,016.00	813,985.24
12/09/2015	2140	METRO DEVELOPMENT GROUP, LLC	Field Mgmt - Dec		4,000.00	809,985.24
12/09/2015	2141	PANTHER TRACE CDD	12/17/15 - Room Rental		25.00	809,960.24
12/11/2015	2142	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Dec		712.00	809,248.24
12/11/2015	2143	ATLAS PROFESSIONAL SERVICES, INC.	Web Site Set Up/Hosting - Dec		300.00	808,948.24
12/11/2015	2144	HILLSBOROUGH COUNTY UTILITIES-BOC	10/22-11/19 - 7908 Orange Spring Dr		12.47	808,935.77
12/11/2015	2145	TECO	Electricity		2,749.46	806,186.31
12/11/2015	2146	TIME PUBLISHING CO	Legal Ads		285.20	805,901.11
12/16/2015	2147	LANDSCAPE MAINTENANCE PROFESSION	Landscape Maint - Oct		7,016.00	798,885.11
12/16/2015	2148	STANTEC CONSULTING SERVICES, INC	Engineering Svcs thru 12/4/15		819.50	798,065.61
12/18/2015		Deposit	Tax Collection	96,125.40		894,191.01
12/28/2015	2149	GRANDVIEW BOTANICALS LANDSCAPE C	Misc. Landscaping		550.00	893,641.01
12/28/2015	2150	LANDSCAPE MAINTENANCE PROFESSION	Misc. Landscaping		12,218.51	881,422.50
12/30/2015	ACH12302015	PAYCHEX	BOS Mtg - 12/1, 12/12		49.95	881,372.55
12/30/2015	10001	Ira D Draper	BOS Mtg - 12/1, 12/12		369.40	881,003.15
12/30/2015	ACH12302015	PAYCHEX	BOS Mtg - 12/1, 12/12		61.20	880,941.95
EOM Balance BU 12-31-2015				712,356.06	39,648.28	880,941.95
01/01/2016	2151	DPFG	CDD Mgmt - Jan		1,916.66	879,025.29
01/01/2016	2152	LANDSCAPE MAINTENANCE PROFESSION	Landscape Maint - Jan		7,016.00	872,009.29
01/05/2016	2153	AQUATIC SYSTEMS, INC	Lake & Pond Maint - Jan		712.00	871,297.29
01/05/2016	2154	BRANDON SIGNS, INC	Repair Sign		240.75	871,056.54
01/05/2016	2156	HILLSBOROUGH COUNTY UTILITIES-BOC	11/19-12/22 - 7908 Orange Spring Dr		13.56	871,042.98
01/05/2016	2157	METRO DEVELOPMENT GROUP, LLC	Field Mgmt/PH Reimbursement		4,040.91	867,002.07
01/06/2016	2158	Poop 911	Pet Waste Removal - Dec		111.30	866,890.77
01/07/2016			Tax Collection	21,896.81		888,787.58
01/11/2016	2159	LANDSCAPE MAINTENANCE PROFESSION	Irrigation Repairs		135.66	888,651.92
01/13/2016	2160	PANTHER TRACE CDD	Meeting Room Rental		25.00	888,626.92
01/13/2016	2161	CYPRESS CREEK OF HILLSBOROUGH CDI	Tax Collection Distribution		600,076.26	288,550.66
01/14/2016	2162	TECO	Electricity		404.24	288,146.42
01/15/2016			Tax Interest	44.12		288,190.54
01/18/2016	2163	ATLAS PROFESSIONAL SERVICES, INC.	Web Site Hosting - Jan		60.00	288,130.54
01/18/2016	2164	MOLLOY & JAMES	Legal Svcs - Dec		152.50	287,978.04
01/18/2016	2165	TIME PUBLISHING CO	Legal Ad		40.76	287,937.28
01/20/2016	2166	DPFG FIELD SERVICES, INC	12/20-1/16 - P/R		948.00	286,989.28
		ADP	ADP fee		61.10	286,928.18
01/20/2016	2167	STEVE FIASON	Travel - Oct		213.16	286,715.02
01/20/2016	2168	STEVE FIASON	Travel - Nov		172.42	286,542.60
01/20/2016	2169	STEVE FIASON	Travel - Dec		195.78	286,346.82
01/21/2016		Deposit	CF 2015.01	1,922.30		288,269.12
01/21/2016		Deposit	CF 2015-01	1,927.70		290,196.82
01/22/2016	2171	HEIDT DESIGN			3,850.00	286,346.82
01/25/2016	2172	MOLLOY & JAMES	Legal Svcs		360.00	285,986.82
01/25/2016	2170	HILLSBOROUGH COUNTY UTILITIES-BOC	VOID:	0.00		285,986.82
01/25/2016	2173	STANTEC CONSULTING SERVICES, INC	Engineering Svcs thru 1/15/16		368.75	285,618.07

Cypress Creek of Hillsborough County CDD
Check Register
FY 2016

Date	Num	Name	Memo	Debit	Credit	BU Balance
		EOM Balance - BU 1-31-2016		25,790.93	621,114.81	285,618.07
						0.00
		Add: Chase Bank old account balance				755.68
		EOM Cash Balance 1-31-2016				286,373.75

EXHIBIT 3

RESOLUTION 2016-1

A RESOLUTION DESIGNATING OFFICERS OF THE CYPRESS CREEK OF HILLSBOROUGH COUNTY COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Cypress Creek of Hillsborough County Community Development District during the business meeting held on March 1, 2016 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CYPRESS CREEK OF HILLSBOROUGH COUNTY COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Bruce St. Denis</u>	Secretary
<u>Patricia Comings- Thibault</u>	Treasurer
<u>Bruce St. Denis & Maik Aagaard</u>	Assistant Treasurer
<u>Carolyn Stewart & Janet Johns</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Cypress Creek of Hillsborough County Community Development District and are hereby declared null and void.

Adopted this 1st day of March , 2016.

Signature

Signature

Printed Name

Printed Name

Title:
 Secretary
 Assistant Secretary

Title:
 Chairperson
 Vice Chairperson



Real Estate Consulting Services:

Land Secured Public Financing
School District
Reimbursement and Credit
Fiscal Impact
Service Districts
Municipal District Services
Development Impact Fee
Redevelopment District
Affordable Housing Financing
Other Public Financing
Compliance
Entitlement Analysis
Cash Flow Feasibility Analysis

Disclosure Services
Engineering Services
Project Management Services
Capital Markets Group
Property Tax Appeals
CDD Management Services
Look Back Diagnostic Review
Lender Services
Asset Management Services
Portfolio Management Services
Economic Impact
Market Analysis

www.dpfg.com

Orange County, CA

27127 Calle Arroyo, Suite 1910
San Juan Capistrano, CA 92675
P: (949) 388-9269
F: (949) 388-9272

Sacramento, CA

4380 Auburn Blvd.
Sacramento, CA 95841
P: (916) 480-0305
F: (916) 480-0499

Las Vegas, NV

3277 E. Warm Springs Road,
Suite 100
Las Vegas, NV 89120
P: (702) 478-9277
F: (702) 629-5497

Boise, ID

950 West Bannock, 11th Floor
Boise, ID 83702
P: (208) 319-3576
F: (208) 439-7339

Phoenix, AZ

3302 East Indian School Road
Phoenix, AZ 85018
P: (602) 381-3226
F: (602) 381-1203

Austin, TX

8140 Exchange Drive
Austin, TX 78754
P: (512) 732-0295
F: (512) 732-0297

Orlando, FL

1060 Maitland Center Commons,
Suite 340
Maitland, FL 32751
P: (321) 263-0132
F: (321) 263-0136

Tampa, FL

15310 Amberly Drive, Suite 175
Tampa, FL 33647
P: (813) 374-9104
F: (813) 374-9106

Research Triangle, NC

1340 Environ Way, Suite 328
Chapel Hill, NC 27517
P: (919) 321-0232
F: (919) 869-2508

Charleston, SC

4000 S. Faber Place Drive, Suite 300
N. Charleston, SC 29405
P: (843) 277-0021
F: (919) 869-2508